**แบบคำร้องทั่วไป**

เรื่อง ....................................................................................................................................................................................................

เรียน .....................................................................................................................................................................................................

ข้าพเจ้า นาย/นาง/นางสาว......................................................................................... ตำแหน่ง ................................................ สังกัด ............................................................ คณะ ............................................................. โทรศัพท์/มือถือ .............................................มีความประสงค์ขอยื่นคำร้องดังนี้ ..................................................................................................................................................................

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เหตุผล .........................................................................................................................................................................................

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จึงเรียนมาเพื่อโปรดพิจารณา

ลงชื่อ …………………………………………………………………

( ………………………………………………………… )

วันที่ …………... / ……………… / ………………

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| --- | --- |
| **1) ความเห็นของผู้บังคับบัญชา**  ………………………………………………………………………………………  ………………………………………………………………………………………  ………………………………………………………………………………………  ลงชื่อ …………………………………………………………..  ( ……………………………………………………. )  …….……….. / ….…………… / ………………. | **2) ความเห็นของหัวหน้าฝ่ายวิจัย**  ………………………………………………………………………………………  ………………………………………………………………………………………  ………………………………………………………………………………………  ลงชื่อ …………………………………………………………..  (อาจารย์วรรณดี สุทธิศักดิ์)  …….……….. / ….…………… / ………………. |
|  |  |

**3) ความเห็นของผู้ช่วยอธิการบดี ด้านวิจัย**

( ) อนุมัติ ..............................................................................................................................................................................................

( ) ไม่อนุมัติ ..........................................................................................................................................................................................

ลงชื่อ....................................................................................

(ศาสตราจารย์ ดร. เพชรน้อย สิงห์ช่างชัย)

…….……….. / ….…………… / ……………….

**General Request Form**

Request for Permission for .....................................................................................................................................................................

Dear .....................................................................................................................................................................................................

Name: Mr. / Mrs. / Miss ..................................................................................... Position .................................................. Telephone No. ...................................................I would like to request for permission of …………….....…………………………………

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Reason: ......................................................................................................................................................................................

.........................................................................................................................................................................................................................

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Please kindly consider

Signed …………………………………………………………………

( ………………………………………………………… )

Date …………... / ……………… / ………………

|  |  |
| --- | --- |
| **1) Commendation of Administrator**  ………………………………………………………………………………………  ………………………………………………………………………………………  ………………………………………………………………………………………  Signed …………………………………………………………..  ( ……………………………………………………. )  …….……….. / ….…………… / ………………. | **2) Commendation of Head of Research**  ………………………………………………………………………………………  ………………………………………………………………………………………  ………………………………………………………………………………………  Signed …………………………………………………………..  (Mrs. Wandee Sutthisak)  …….……….. / ….…………… / ………………. |
|  |  |

**3) Commendation of Asst. President for Research**

( ) Approve.............................................................................................................................................................................................................

( ) Not- Approve.......................................................................................................................................................................................

Signed …………………………………………………………..

(Prof.Dr. Phechnoy Singchungchai)

…….……….. / ….…………… / ……………….