**แบบคำร้องทั่วไป**

เรื่อง ....................................................................................................................................................................................................

เรียน .....................................................................................................................................................................................................

 ข้าพเจ้า นาย/นาง/นางสาว......................................................................................... ตำแหน่ง ................................................ สังกัด ............................................................ คณะ ............................................................. โทรศัพท์/มือถือ .............................................มีความประสงค์ขอยื่นคำร้องดังนี้ ..................................................................................................................................................................

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 เหตุผล .........................................................................................................................................................................................

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 จึงเรียนมาเพื่อโปรดพิจารณา

 ลงชื่อ …………………………………………………………………

 ( ………………………………………………………… )

 วันที่ …………... / ……………… / ………………

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| **1) ความเห็นของผู้บังคับบัญชา**……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… ลงชื่อ ………………………………………………………….. ( ……………………………………………………. ) …….……….. / ….…………… / ………………. | **2) ความเห็นของหัวหน้าฝ่ายวิจัย**……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… ลงชื่อ ………………………………………………………….. (อาจารย์วรรณดี สุทธิศักดิ์) …….……….. / ….…………… / ………………. |
|  |  |

**3) ความเห็นของผู้ช่วยอธิการบดี ด้านวิจัย**

 ( ) อนุมัติ ..............................................................................................................................................................................................

 ( ) ไม่อนุมัติ ..........................................................................................................................................................................................

 ลงชื่อ....................................................................................

 (ศาสตราจารย์ ดร. เพชรน้อย สิงห์ช่างชัย)

 …….……….. / ….…………… / ……………….

**General Request Form**

Request for Permission for .....................................................................................................................................................................

Dear .....................................................................................................................................................................................................

 Name: Mr. / Mrs. / Miss ..................................................................................... Position .................................................. Telephone No. ...................................................I would like to request for permission of …………….....…………………………………

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 Reason: ......................................................................................................................................................................................

.........................................................................................................................................................................................................................

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 Please kindly consider

 Signed …………………………………………………………………

 ( ………………………………………………………… )

 Date …………... / ……………… / ………………

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| --- | --- |
| **1) Commendation of Administrator**……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… Signed ………………………………………………………….. ( ……………………………………………………. ) …….……….. / ….…………… / ………………. | **2) Commendation of Head of Research**……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… Signed ………………………………………………………….. (Mrs. Wandee Sutthisak) …….……….. / ….…………… / ………………. |
|  |  |

**3) Commendation of Asst. President for Research**

( ) Approve.............................................................................................................................................................................................................

 ( ) Not- Approve.......................................................................................................................................................................................

 Signed …………………………………………………………..

 (Prof.Dr. Phechnoy Singchungchai)

 …….……….. / ….…………… / ……………….