## **Research Fund Cancellation Form**

## Dear President (Through Research Promotion Committee) As I, ............................................................. College/ Division …….............................................Telephone No. ......................... have received research fund from Christian University of Thailand in Academic Year .................................................................... Contract number................................. Research Project titled “................................................................................................................. ................................................................................................................................................................................................................................ with the budget .............................................Baht (.........................................................................Baht) In this regard, I would like to cancel the research fund because................................................................................................................................................................

## which is a limitation in conducting the research. I have already withdrawn the research fund for……………....................…Baht (......................................................................Baht) and I agree to return the research fund to the university by

O Cash payment at Financial Division.

O Full deduction from the salary upon the approval of research fund cancellation.

O Installment payment for 3 months from the salary ………….. baht per month starting from the month the research fund cancellation is approved.

Your kind consideration would be much appreciated.   
  
 Signed ...........................................................  
 Head for Research project

............. / ............. / .............

**Comment of Dean**

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 Signed...........................................................

( .........................................................)

…………/…………………./……………

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**Comment of Head of Research Division**

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Signed........................................................

(.....................................................)

……………/…………………./……………

**For the President’s consideration Comment of the President**

( ) Endorsed ( ) Approved and cc to the Financial Section

( ) Others ………………………………..…………………….. ( ) Others ………………………………..……………………..

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Signed ……….......…………..…………………………… Signed ……………….............………………………………………..

(Prof. Dr. Phechnoy Singchungchai) (Assistant Professor Dr. Suluck Pattarathammas)

Chair of Research Promotion Committee ………… / …………. / ………  
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